



City and County of Swansea

## Minutes of the **Appeals & Awards Committee**

Remotely via Microsoft Teams

Wednesday, 26 May 2021 at 10.00 am

### Present:

#### Councillor(s)

J W Jones

#### Councillor(s)

D W W Thomas

#### Councillor(s)

J A Hale

#### Officer(s)

Jeremy Parkhouse

Debbie Smith

Adrian Chard

Nicola Reid

Democratic Services Officer

Deputy Chief Legal Officer

Strategic Human Resources and Organisational  
Development Manager

Principal HR & OD Business Partner

### Apologies for Absence

Councillor(s): J P Curtice

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#### 1 Election of a Chair for the 2021-2022 Municipal Year.

**Resolved** that Councillor D W W Thomas be elected Chair for the 2021-2022 Municipal year.

**(Councillor D W W Thomas presided)**

#### 2 Election of a Vice Chair for the 2021-2022 Municipal Year.

**Resolved** that Councillor J A Hale be elected Vice-Chair for the 2021-2022 Municipal year.

#### 3 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

#### 4 Minutes:

**Resolved** that the Minutes of the meetings of the Appeals and Awards Committee held on 26 January be signed and approved as a correct record.

**5 Exclusion of the Public.**

The Committee was requested to exclude the public from the meeting during consideration of the item(s) of business identified in its recommendation(s) to the report on the grounds that it/they involve(s) the disclosure of exempt information as set out in the exclusion paragraph of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, relevant to the item(s) of business set out in the report.

The Committee considered the Public Interest Test in deciding whether to exclude the public from the meeting for the items of business where the Public Interest Test was relevant as set out in the report.

**Resolved** that the public be excluded for the following items on the agenda.

**(Closed Session)**

**6 Allegation of Bullying and Harassment.**

Adrian Chard, Strategic Human Resources & Organisational Development Manager presented the Committee with a report into an allegation of bullying and harassment. Written representations were provided within the report from the Officers concerned.

The Committee received verbal representations from the Officer concerned, who was accompanied by their Trade Union representative, Chris Cooze, Unison.

**Resolved** that: -

- 1) The matter be referred to a Designated Independent Person (DIP) in order that an investigation can be undertaken into the allegations of bullying and harassment made by the complainant;
- 2) During the period of the investigation, formal suspension would not take place subject to a satisfactory risk assessment being undertaken to ensure that the interests of both parties are protected.

The meeting ended at 11.24 am

**Chair**